

**ADVISORY COMMITTEE ON NOVEL FOODS AND PROCESSES**

**Annual Report**

**Issue**

1. The Committee issues a report, annually, outlining the work it has carried out in the preceding year. A draft of the 2019 report is attached for comment (Annex A).

**Background**

2. The format of the annual report has been updated. It is like that of 2018, however, it has been updated to reflect the change in focus for the Committee's work in 2019 to traditional food notifications.
3. The report also includes links to the ACNFP website and 2019 meeting page leading readers to the agendas, minutes and committee papers for discussion of previous meetings.
4. The Food Standards Agency's Good Practice Guidelines contain a list of principles which each FSA Committee is asked to reconsider annually as part of the preparation of its annual report. The Good Practice Guidelines (pages 17 -23). Recognising the range of activities of the different Committees, the good practice document notes that not all the guidelines will apply to all Committees all of the time.
5. If Members are content, it is proposed that the final text of the report be cleared by Chair's action. However, a re-draft will be circulated to Members for comment if any substantial points are raised.

## **Committee Actions Required**

6. Members are asked to note the format of the report and comment on the text.
7. Members are also asked to consider the Committee's performance during 2019 against the Good Practice Guidelines and to suggest any areas where the ACNFP should review or adapt its working practices (pages 17-23).
8. Members are requested to provide substantive comments on the report at the meeting. Any minor drafting points can be sent directly to the Secretariat.

## **Annexes**

**Annex A – Annual Report**

**Secretariat**

**April 2019**